

# Streethay Parish Council

Website: [www.streethayparishcouncil.gov.uk](http://www.streethayparishcouncil.gov.uk)

Email: [clerk@streethayparishcouncil.gov.uk](mailto:clerk@streethayparishcouncil.gov.uk)

## NOTICE OF MEETING

### To All Members of the Parish Council

You are hereby summoned to attend the Streethay Parish Council Meeting at the time and place stated on the attached Agenda setting out the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Principal Officer.

Yours faithfully,

Lewis Anderson

Mr Lewis Anderson

Principal Officer (Clerk) & Responsible Financial Officer

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### PARISH COUNCIL MEMBERS

Cllr Harry Warburton (Chair)

Cllr Mark Elliott (Vice Chair)

Cllr Dean Baker

Cllr Michael Cowley

Cllr Kate Hull

Cllr Jacob Gilbert

1 Vacancy

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### RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph, and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

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### PUBLIC PARTICIPATION

Notice is given that at the time agreed by the meeting, 15 minutes will be set aside for members of the public to make representation on any item on the agenda only.

Any member of the public shall not speak for more than three minutes, this is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.

A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

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### PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960

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## FULL COUNCIL MEETING AGENDA

**TUESDAY 3<sup>RD</sup> SEPTEMBER 2024**

Life Church Lichfield,  
Netherstowe, Lichfield  
WS13 6TS

Dear Cllrs,

You are hereby summoned to a meeting of Streethay Parish Council at the time and place stated.

Yours faithfully,

*Lewis Anderson*

Mr Lewis Anderson

Principal Officer (Clerk) & Responsible Financial Officer

**MEETING STARTS AT 7:00PM**

### **24/207 TO NOTE ATTENDANCE AND RECEIVE APOLOGIES FOR ABSENCE**

The Principal Officer shall present orally any received apologies from Cllrs and those whose attendance at the meeting has been requested.

### **24/208 TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER THE APPROVAL OF SUBMITTED DISPENSATION REQUESTS**

Cllrs are requested to consider and declare any disclosable pecuniary interests, and personal and prejudicial interests in accordance with the Localism Act 2011 at the earliest possible time.

A Cllr may request dispensation to make a representation or cast a vote in regard to an item whereby they hold an interest, but these should be submitted to the Principal Officer for consideration before the start of the meeting.

### **24/209 TO CONSIDER THE APPROVAL AND ADOPTION OF THE MINUTES OF THE PREVIOUS FULL COUNCIL MEETING**

The Draft Minutes of the last Full Council meeting have been circulated in advance for consideration by Cllrs. They are also available on the Council's website.

**Recommendation:** To approve the Draft Minutes

### **24/210 TO ALLOW FIFTEEN MINUTES FOR PUBLIC PARTICIPATION**

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The Chairman may take contributions from the members of the public present.

Any member of the public may speak for up to three minutes. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.

A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting, though the Chair may direct that a formal response will be provided subsequent to the meeting.

Members of the public may leave their contact details with the Principal Officer should their contribution require an additional follow-up by the Council.

## **24/211 TO RECEIVE REPORTS FROM THE DISTRICT AND COUNTY COUNCILLORS AND POLICE**

County Cllr Janet Eagland, and District Cllrs Clare Booker, Richard Holland and Andrew Rushton are invited to present a short report in regard to their duties and the Councils they represent.

PCSO Costas Karpi from the Mease Tame and Whittington Neighbourhood Policing Team is also invited to present a short report to the Council in respect to Streethay Parish.

## **24/212 TO RECEIVE THE CLERK'S REPORT AND FINANCIAL STATEMENT**

The Principal Officer shall present an oral report to the Full Council.

The Financial Statement shall be presented to Cllrs at the meeting to ensure its accuracy.

## **24/213 TO APPROVE THE LIST OF PAYMENTS**

The Payments List shall be presented to Cllrs at the meeting to ensure all current payments are up to date.

**Recommendation:** To approve the List of Payments

## **24/214 TO RECEIVE REPORTS FROM COUNCIL COMMITTEES AND WORKING GROUPS AND AGREE ACTION POINTS FOR THE FOLLOWING MONTH**

Cllrs are requested to provide oral updates on the work carried out since the last Full Council Meeting, and the work intended to be actioned in advance of the next Full Council Meeting.

- a. STAFFING/HR COMMITTEE (CLLRS HULL, COWLEY AND ELLIOTT)**
- b. ENVIRONMENT/ BIODIVERSITY WORKING GROUP (CLLRS WARBURTON, ELLIOTT AND BAKER)**
- c. EVENTS/SOCIAL MEDIA WORKING GROUP (ALL CLLRS)**

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## **d. LEAD COUNCILLOR REPORTS**

### **24/215 TO CONSIDER AND APPROVE A SUBMISSION OF COMMENTS RELATING TO RECENT PLANNING APPLICATIONS**

At the time of writing, the Council has not received notification of any planning applications since the last Full Council Meeting. Any applications received following the publishing of this report shall be presented on the date of the meeting.

### **24/216 TO CONSIDER THE FOLLOWING ITEMS OF BUSINESS**

- a. TO RECEIVE ANY UPDATES REGARDING THE COMMUNITY CENTRE PROJECT**
- b. TO APPROVE THE COUNCIL'S STRATEGIC PLAN**
- c. TO REVIEW THE COUNCIL'S GROUNDS MAINTENANCE AND HANDYMAN CONTRACTS**
- d. TO CONFIRM THE LOCATION AND DESIGNS OF THE NEW PARISH NOTICEBOARDS**
- e. TO RECEIVE AN UPDATE ON THE RECRUITMENT OF AN ADDITIONAL OFFICER AND STAFFING RESOURCE**
- f. TO APPROVE THE PURCHASE OF COUNCIL IT EQUIPMENT**
- g. TO DISCUSS THE FORMULATION OF A NEIGHBOURHOOD PLAN**
- h. TO CONFIRM THE REVISED SCHEDULE OF DELEGATION**
- i. TO CONFIRM THE SETUP OF AN ADDITIONAL BANK ACCOUNT**
- j. TO CONSIDER ANY INITIAL PLANS TO SCOPE FOR A CHRISTMAS PARISH EVENT**

### **24/217 TO NOTE THE DATE OF THE NEXT PARISH COUNCIL MEETING AND RECEIVE ITEMS FOR THE NEXT AGENDA**

- a. TUESDAY 3<sup>RD</sup> SEPTEMBER 2024, 7:00PM**

**MEETING CLOSSES AT 9:00PM**