

Streethay Parish Council

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NOTICE OF A MEETING

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To All Members of the Parish Council

You are hereby summoned to attend the Streethay Parish Council Meeting to be held at [Fradley Village Hall on Tuesday 16 January 2024, commencing at 7pm](#), the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Parish Clerk.

Clare M Orme

Clare Orme, Clerk/RFO to Streethay Parish Council

PARISH COUNCIL MEMBERS

Cllr Harry Warburton (Chair)

Cllr Kate Hull (Vice Chair)

Cllr Dean Baker

Cllr Michael Cowley

Cllr Mark Elliott

2 Vacancies

RECORDING PARISH COUNCIL MEETINGS

Under the Openness of Local Government bodies regulations 2014, members of the public may film, photograph, and make audio recordings of the proceedings of the formal Council meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

- Notice is given that at the time agreed by the meeting, 15 minutes will be set aside for members of the public to make representation on any item on the agenda only.
 - Any member of the public shall not speak for more than three minutes, this is strict and will be timed at the meeting. This is to allow the Parish Council to get through the business to be transacted at the meeting in a timely manner.
 - A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.
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PUBLIC BODIES (ADMISSION OF MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted, or for any other special reason. The public's exclusion from part or all of a meeting shall be by resolution of the Council, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960

Agenda

24/100 - To receive and approve apologies for absence. – (1 min)

24/101 - Declaration of Members' Interests. – (1 min)

- a. To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with LGA 1972 s117.
- b. To receive, consider and record Councillors requests for a disclosable pecuniary interest dispensation (section 31 Localism Act 2011) in connection with items on the agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- c. Register of Interests: Councillors are reminded of the need to keep updated their Register of Members Interests Forms as required . Chapter 7 of the Localism Act 2011 and the Councils Code of Conduct

Note: Members must generally declare a disclosable pecuniary interest which they have in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

24/102 – Adjournment for Public Speaking. – (15 min)

- a. To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business on the agenda up to a total of 15 minutes This also includes any District or County Council Ward Members in attendance. No resolutions can be made under public speaking.
- b. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

24/103 - Variation to the Order of Business. – (1 min)

24/104 - To confirm and agree as a true record the minutes of the Parish Council meeting held at Fradley Village Hall on 19 December 2023 at 7pm. – (1 min)

24/105 – Finance – (10 mins)

- a. To consider the following payments, any payments required after publication of the agenda will be advised at the meeting.

PAYEE	DESCRIPTION	AMOUNT	POWER
November 2023			
D Beaumont	Handyman Services	144.00	Open Space Act 1906 s9,10
SJL Landscapes	Monthly Ground Maintenance May 2023	497.98	Open Space Act 1906 s9,10
Salaries, Tax, NIC, Pension		1,000.29	LGA 1972 s112 – 119
Unity Trust Bank	Bank Charges	18.00	LGA 1972 s111

- b. To note the following income

PAYEE	DESCRIPTION	AMOUNT
Groundworks - HS2	Final Grant Payment from HS2 for the Streethay Play Park	1,790.90

- c. To consider the Draft Budget 2024/2025
- d. To consider the Precept request 2024/2025.
- e. To consider the unaudited accounts from 01.04.2023 to 30.11.2023, including all paperwork provided by the Clerk.

Current Account	124,932.27
Reserve Account	0.00
Unpresented Cheques	<u>0.00</u>
Total	124,932.27

24/106 – Planning (1 min)

- a. Applications for consideration - Town and Country Planning Act 1990, Sched. 1, para.8 - Right to be notified of planning applications if right has been requested. Any application received after publication of the agenda will be advised at the meeting.
- b. Streethay Members who are also Members of LDC’s Planning and/or Licensing Committee provide comments as a preliminary view only at this stage, and they may change their view when they hear all the evidence at a meeting of Lichfield District Council’s Planning and/or Licensing Committee.

Application No.	Location	Proposal	Comments by
There is nothing to report			

24/107 - Update Proposed Community Centre project – (10 mins)

24/108 - Clerk Report – Items for discussion – (5 mins)

- a. Update on the Ground Maintenance Contract from 01.04.2024 – **Tender packs have been sent out to 4 companies with the deadline date of 31.01.2024**
- b. Update replacement Signs at Streethay Park with new contact details
- c. Update on the Playground Maintenance and Repair Company – **monthly contract started on Friday 12.01.2024**

24/109 – Committee and Working Group Reports – (5 mins) – There is nothing to report on the below committees.

- a. Staffing/HR Committee – Cllr Hull, Cllr Cowley and Cllr Elliott to sit on this committee.
- b. Environment/Biodiversity Working Group – Cllr Warburton, Cllr Elliott and Cllr Baker.
- c. Events/Social Media Working Group. – All Councillors to sit on this working group.

24/110 – Notice Board Old Burton Road and by Streethay Play Park– (5 mins)

24/111 - Clerk Report – To note the items for Information – (1 mins)

24/112 - Date and time of the next Parish Council Meetings to be confirmed as 20 February 2024 at Fradley Village Hall commencing at 7pm. – (1 mins)